

Instructions to Bidders

1. Submission Process:

- Interested bidders should visit our website to access the prequalification document & Submission links.
- For Individual Consultants - <https://survey.alchemer.com/s3/7700798/ORG-ASSESSMENT>
- For Companies - <https://survey.alchemer.com/s3/7704280/COMPANY-PREQUALIFICATION-SURVEY>
- Fill out the fields with the requisite information as per the instructions provided.
- Ensure all required documents are attached before submitting your application.

2. Prequalification Document:

- For comprehensive details, please refer to the prequalification document available on our website free of charge.
- This document contains vital information regarding the procurement process, criteria, and requirements.

NOTE

- Do not fill any information on the prequalification document itself.
- Submission of hard copies will not be accepted

3. Standard Forms:

- Download the standard forms provided on our website.
- Fill, sign, stamp, and upload these forms as part of the registration process.

4. Deadline for Submission:

- All applications must reach us no later than Wednesday, 27th March 2024, close of business
- Late submissions will not be considered.

5. Clarifications:

- For any inquiries or clarifications, please reach out to us via email at jkuatessprocurement@jkuat.ac.ke

6. Prequalification in Multiple Categories:

- If you are interested in being prequalified in more than one category, please submit a response for each category separately.

The prequalification exercise does not impose any obligation on JKUATES to make an award. Please note that applicants are responsible for all costs incurred in preparing and submitting their bids and will not be reimbursed for such expenses.